



Denali Commission
510 L Street, Suite 410
Anchorage, AK 99501

907.271.1414 tel
907.271.1415 fax
888.480.4321 toll free
www.denali.gov

Denali Training Fund Final Report

Funds for this project are provided by the USDOL and the Denali Commission and managed, in partnership, by the Alaska Department of Labor and Workforce Development.

Name of Organization: Alaska Association of Municipal Clerks EN 796213	
Name of Project: Professional Development	
Reporting Period: 4/29/09 -	
Contact Person: Betty Svensson	
Contact Number: (907) 586-1325	Email Address: betty@akml.org
Award Year: 2009-2010	Award Number: 366-FF
Original Amount Awarded: \$35,000.00	Final Expenditures: \$32,699.08
Certification: I certify that the information in this report is current, correct and true and in accordance with the terms and conditions of the agreement.	
Signed by: <u>Betty Svensson</u> Dated: <u>9/15/09</u>	

1. A. In a few sentences, please describe the initial scope of your project.
To provide scholarships (covering travel, registration, and room and board) to rural clerks to attend the Northwest Clerks Institute (NCI), accredited by the International Institute of Municipal Clerks. The NCI provides training to not only help rural clerks successfully perform essential local government functions but--- hopefully---give them enough information and tools to keep them in their jobs longer. Trained longevity helps provide some stability and consistency for a community.

B. Did you modify the scope or the budget at any time during this project? If so, please explain. No

2. A. How many people did your original/modified proposal intend to train?
16
- B. How many people did you ultimately train? Please attach a final list of participants, their community, certification and where they are employed.
15
- C. If there is a variance between original and final, please explain.

One Clerk did not fully understand that she could not purchase tickets or pay for training before the grant was awarded and signed. She was therefore not eligible for reimbursement.

3. Please tell us about lesson(s) learned during this project.
Make sure that all scholarship recipients understand that they will not be reimbursed for expenses if they spend funds before they are approved to do so in writing.

4. Please provide a minimum of one success story for this project.

"As an average Yupik Native in the village, the previous training has greatly helped me begin to understand what it means to be a City Clerk - especially, being a center of information, record keeper, finance person and ethics, and human service provider, where there is none. I didn't know the position demanded this much. Still need to learn how to file, introduce budget amendments, preparing for any other City-related projects. But knowing that this is continuous learning position, I am open to learn more to get the skills needed to improve the execution of this position."

James Angaiak, City Clerk, City of Nunapitchuk

"My name is Melanie Weyiouanna. I am the City Clerk for City of Shishmaref. I attended the PDI class in June. It was my first time traveling out of Alaska something I thought I would never do in my life time.

If it were not for the Denali Commission scholarship I would not have make it to the training that I needed. It was very helpful for my job. I brought back useful tools that I had learned from the classes. Everyone was friendly & it was my first time experiencing the hot weather & the big City. I learned about Robert's Rules, which I had never heard of, laws & regulations that I did not know of, record keeping & more. I was thankful that Denali Commission gave Alaskan's an opportunity for the scholarship because in Alaska it seems that we do not get the training that NCI provided.

Again, Thank you!"

Melanie Weyiouanna, City Clerk, City of Shishmaref

5. Please attach a few photos with descriptive captions. Attached to email.

trained is from, the type of training and certification, the graduation date and who will employ them upon completion of training.

Community where trainee lives	Type of Training/ Service	Type of Certification to be earned/earned	Dates of training	Graduation Date	Employment commitment after training is complete
Port Alexander	PDI	40 points toward certification as Certified Municipal Clerk	5/30/2009	6/5/2009	City of Port Alexander
Kasaan	PDI	40 points toward certification as Certified Municipal Clerk	5/30/2009	6/5/2009	City of Kasaan
Aleknagik	PDI	40 points toward certification as Certified Municipal Clerk	5/30/2009	6/5/2009	City of Aleknagik
Ambler	PDI	40 points toward certification as Certified Municipal Clerk	5/30/2009	6/5/2009	City of Ambler
Napakiak	PDI	40 points toward certification as Certified Municipal Clerk	5/30/2009	6/5/2009	City of Napakiak
Nunapitchuk	PDI	40 points toward certification as Certified Municipal Clerk	5/30/2009	6/5/2009	City of Nunapitchuk
Shishmaref	PDI	40 points toward	5/30/2009	6/5/2009	City of Shishmaref

		certification as Certified Municipal Clerk			
Larsen Bay	PDI	40 points toward certification as Certified Municipal Clerk	5/30/2009	6/5/2009	City of Larsen Bay
Adak	PDI	40 points toward certification as Certified Municipal Clerk	5/30/2009	6/5/2009	City of Adak
McGrath	PDI	40 points toward certification as Certified Municipal Clerk	5/30/2009	6/5/2009	City of McGrath
Nuiqsut	PDI	40 points toward certification as Certified Municipal Clerk	5/30/2009	6/5/2009	City of Nuiqsut
Galena	PDI	40 points toward certification as Certified Municipal Clerk	5/30/2009	6/5/2009	City of Galena
Gustavus	PDIII	40 points toward certification as Certified Municipal Clerk	6/14/2009	6/19/09	City of Gustavus
Seldovia	PDIII	40 points toward certification as Certified Municipal Clerk	6/14/2009	6/19/09	City of Seldovia
Gambell	PDII	40 points toward certification as Certified Municipal Clerk	6/7/2009	6/12/09	City of Gambell